



PROGRAMME FOR EXTERNAL EXAMINERS' INDUCTION DAY

THURSDAY 29 MARCH 2018

**TO BE HELD IN THE JOSEPH BANKS LABORATORIES BOARDROOM,
JBL3C01, 3RD FLOOR, JOSEPH BANKS LABORATORIES, BRAYFORD
CAMPUS, LINCOLN**

P R O G R A M M E

- 10:00 **Welcome**
Nigel Horner, Head of School of Health and Social Care and member of the University of Lincoln External Examiner's Committee
- 10:20 **Responsibility and Engagement of External Examiners**
Mr Martin Pinnick, Office of Quality, Standards & Partnerships
- 10.45 **External Examiners – their role within Schools**
Dr Catherine George, College Director of Academic Affairs (College of Arts) and interim Chair of External Examiners' Committee.
- 11:15 **Short Break & Refreshments**
- 11:35 **Secretariat Support for External Examiners, including guidance on the Reporting Process**
Chloe Bowman, External Examiners Administrator.
- 11.50 **Student as Producer**
Mr Dave Prichard, Head of Administrative Support, Lincoln Academy of Learning & Teaching
- 12:30 **Buffet Lunch**
(networking opportunity for External Examiners including Academic Staff)